

GERMAN GRADUATE PROGRAM HANDBOOK

of the

DEPARTMENT OF GERMANIC LANGUAGES AND LITERATURES

THE OHIO STATE UNIVERSITY

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I. INTRODUCTORY MATERIAL

1-1 The *German Graduate Program Handbook* of the Department of Germanic Languages and Literatures sets forth the policies, rules, and procedures of the German Graduate Studies Committee of the Department. For specific policies, rules, and procedures not covered in the *German Graduate Program Handbook*, the reader is referred to the current OSU [Graduate School Handbook](#).

1-2 The Department of Germanic Languages and Literatures offers the Master of Arts degree in German and the Doctor of Philosophy degree in German. Specific objectives and requirements for these degrees are set forth in sections VII and VIII below.

II. GRADUATE STUDIES COMMITTEE

2-1 General. The Graduate Studies Committee is responsible for the academic components of the German Graduate program. Specifically, the functions of the Graduate Studies Committee shall be:

2-1-1 to oversee and administer those matters pertaining to the graduate program;

2-1-2 to evaluate annually, normally during Spring Semester, the academic progress and the performance as Graduate Associates, and, if applicable, of students enrolled in the graduate program (*see below* 9-4-1).

2-2 Membership. The Graduate Studies Committee of the Department shall be comprised of all members of the Graduate Faculty of the Department and two Graduate Student Representatives elected by their peers.

2-3 Meetings. The Graduate Studies Committee will meet upon the call of the Chairperson of the Department, the Chairperson of the Graduate Studies Committee, or one-fourth of its members. Graduate Student Representatives shall not be present at portions of committee meetings when matters involving the evaluation of individual students are discussed.

2-4 Chairperson of the Graduate Studies Committee. The Director of Graduate Studies serves as Chairperson of the Graduate Studies Committee and is appointed by the Chairperson of the Department in consultation with the Graduate Studies Committee. The DGS is responsible for general administrative matters concerning the Graduate program.

2-5 Graduate Advisory Committee. The Graduate Studies Committee delegates routine administrative matters to the Graduate Advisory Committee (GAC) for study and recommendations. The GAC is comprised of the Director of Graduate Studies and four additional members of the Graduate Studies Committee. One member of the GAC will be a Graduate Student Representative. The GAC meets at the call of the Chairperson of the Department or the Director of Graduate Studies.

III. ADMISSION

3-1 General. All graduate applicants [apply online](#). In addition to meeting the minimum criteria for admission to the Graduate School, all applicants to the graduate program in German must present evidence of an undergraduate major in German, or its equivalent, and a minimum undergraduate grade point average of 3.0 (4.0 basis) in the major. Outstanding students with an undergraduate major in a field other than German language and literature may also be admitted to the graduate program on a conditional basis (*see below 3-4*). GRE scores are required for admission of applicants who are U.S. citizens. International applicants and those who have held the status of U.S. permanent resident for less than one year from the first day of the first term of enrollment are required to submit a minimum TOEFL score of 79 iBT (550 pbt). Application materials must indicate that the applicant has the potential to succeed in the graduate program.

3-2 Additional Materials. In addition to the evidence requested in 3-1 above, applicants must submit:

- Official complete transcripts and proof of degree(s) in sealed envelopes from the issuing institution(s). English translations must accompany each foreign document.
- Three letters of recommendation from individuals acquainted with the applicant's academic program and scholastic ability, submitted through the online reference system. (Instructions on how to set up references online and send recommendation requests will be emailed to applicants within 1-3 days after the application is submitted. The subject line on the email will read "Your Ohio State University Application.")
- A CV or resumé, no longer than 2 pages.
- A statement of intent outlining the applicant's academic interests and career plans. Relevant biographical information related to education, work experience, language skills, and study abroad is to be included.
- A scholarly writing sample, no longer than 30 pages, in either English or German.
- Non-native German speakers may be asked to undergo a short telephone interview in German in order to ascertain the applicant's proficiency level in German.

3-3 Deadlines. [Deadlines for admission](#) to the graduate program are the same as those specified by the Graduate School. Prospective graduate students who seek financial support in the form of a University Fellowship are urged to have the entire application process completed prior to December 11th of the year prior to which matriculation is anticipated.

3-4 Conditional Admission. Graduate students may be admitted on a conditional basis if the Graduate Studies Committee is uncertain of the quality of the student's academic or linguistic preparation.

IV. ADVISING

4-1 Advising. Incoming graduate students are advised by the Director of Graduate Studies of the Department.

4-2 Master's Assessment Advisor. Students enroll in 3-CH of M.A. thesis hours (German 6999) during the spring semester of their second year to work on their M.A. research paper and the reading list. During the first week of spring semester, students select and meet with an advisor to choose a paper that they wish to revise and expand. In consultation with their advisor, students select a second member for their M.A. committee. Both members of the committee must hold membership at the Category M level in the graduate program. Students are expected to meet regularly with their committee members to discuss the progress of their M.A. research paper. In consultation with their advisor, students select two of the four categories. In cases, where the MA reading list allows for flexibility in the choice of readings, students also discuss with their advisor the selection of readings to be included in the MA reading list, and ask for their advisor's approval of the final list.

4-3 Candidacy Examination Advisor. The candidacy examination advisor must hold membership at the Category P level in the graduate program of the student. A student approaching the Ph.D Candidacy Examination selects an advisor/exam committee chair with the approval of the Director of Graduate Studies no later than in week 12 of the spring semester of the third year, for students who entered the program with a B.A.; no later than in week 12 of the spring semester of the second year, for students who entered the program with an M.A. The candidacy examination advisor may, but need not be the same as the future dissertation advisor. Together with the advisor, the student will select three additional committee members. The student completes the [Selection of Candidacy Examination Committee](#) form and submits the original to the Academic Program Coordinator and one copy to the advisor. In conjunction with the Director of Graduate Studies and the exam Committee, the advisor is responsible for coordinating the preparation of both the written and oral portion of the Candidacy Examination. The advisor is also responsible for the conduct of the examination and for ensuring a comprehensive and balanced examination (see [Section VII](#) of *The Graduate School Handbook*).

4-4 Dissertation Advisor. The dissertation advisor must hold membership at the Category P level in the graduate program of the student. Upon successful completion of the Candidacy Examination, the student selects his or her advisor and states preferences for other Dissertation Committee members. Final selection is subject to the approval of the advisor, in consultation with the Director of Graduate Studies. The [Dissertation Committee Selection and Approval of Prospectus](#) form is completed and the student submits the original to the Academic Program Coordinator and one copy to the advisor. The advisor chairs the Dissertation Committee.

V. REGISTRATION AND SCHEDULING

5-1 Scheduling Courses. Pre-candidacy students holding a GTA-ship will take three graduate-level courses per semester (totaling at least 8 credit hours). At least two of these courses will be taken in the Department each semester; students are encouraged, but not required, to enroll in graduate-level courses offered by other departments for their third course and to consider pursuing a graduate minor, interdisciplinary specialization, or certificate. Course load details can be found in [III.3.1](#) of the *Graduate School Handbook*.

5-1-1 Students holding a GTA-ship

Students who enter the program with a B.A. will enroll in at least three courses per semester in their first six semesters. In their fourth semester, students' schedules should include 3-CH of 6999 (*see below 7-5-2*). Students who continue in the Ph.D. program after their M.A. will enroll in 3-CH of 8193 during the May Session following their sixth semester. In their seventh (autumn) semester, they will enroll in one course and 5-CH of 8193 (*see below 8-2 and 8-5*).

Students who enter the program with an M.A. will enroll in at least three courses per semester in their first four semesters; in Summer Semester *Four-Week Session 1* of year 2, they will enroll in 3-CH of 8193, and in their fifth (autumn) semester, they will enroll in one course and 5-CH of 8193 (*see below 8-2 and 8-5*).

5-1-2 Students holding a Fellowship

Pre-candidacy students who hold a University or College Fellowship are required to register for a minimum of 12 credit hours (4 graduate-level courses) each semester the appointment is held, except in Summer Semester when the minimum is six credit hours. At least 3 of the 4 courses should be within the Department.

5-2 Courses at the 4000- and 5000-levels. After consultation with the Director of Graduate Studies, graduate students may enroll in 5000-level courses in other programs. The credit hours earned may count towards fulfillment of the graduate degree requirements. After consultation with the Director of Graduate Studies, graduate students may enroll in 4000-level courses and below, but only as an overload (the credit hours earned do not count towards fulfillment of the graduate degree requirements).

5-3 Re-enrollment. Former students who have not been enrolled in the Graduate School for a year or more should contact the Chairperson for permission to re-enroll. The Chairperson will bring the matter to the Graduate Studies Committee.

5-4 Supplemental Candidacy Examination. If a student fails to submit the final copy of the dissertation to the Graduate School within five years of being admitted to candidacy, his or her candidacy is cancelled. Doctoral candidates whose candidacy has been cancelled may, with the approval of the advisor and the Graduate Studies Committee, take a Supplemental Candidacy Examination (*cf. VII.7.8* in the *Graduate School Handbook*).

VI. COURSES, COURSE CREDIT AND GRADES

6-1 Course categories. Beyond what is detailed below, no specific classes will be required. All seminars in the German graduate curriculum will be assigned to at least one of four categories:

- a) Seminar in Literature and Literary Culture;
- b) Seminar in Intellectual History and Cultural Studies;
- c) Seminar in Film, Visual Culture, and Performing Arts;
- d) Seminar in Linguistics and Applied Linguistics.

During the first two years of the program, each student is required to take at least one seminar in each category. In the third year students are encouraged to choose coursework that deepens their engagement within two categories in order to create areas of special expertise.

6-2 Seminar design. Seminars will be designed with a dual awareness:

- First, of the deep traditions in German Studies with which we expect students to become familiar and within which we expect students to gain competence;
- Second, of the need to prepare students for an intellectual climate that increasingly values trans-disciplinary work and the potential of our discipline to offer valuable contributions to other fields.

6-3 Seminar papers. Students are required to write a minimum of 6 seminar papers within the Department prior to taking the candidacy exam; two of these must be completed before the M.A. is awarded. Students entering with an M.A. are required to write 4 seminar papers within the Department. Students can select in each seminar whether to complete the course requirements by writing a seminar paper or by some other option(s) determined by the instructor, such as taking a final exam. These options will be clearly outlined at the beginning of the course to allow students time to make informed choices about their work. 2 of the 6 papers (for students entering with a B.A.) or 2 of 4 papers (for students entering with an M.A.) may have been written in another department at the university. Papers written at another university, e.g. during a study abroad, require the review and approval of the Director of Graduate Studies. Students are required to fill out a seminar paper completion form, which needs to be signed by the instructor(s).

6-4 Individual Studies (7193 and 8193). Graduate students wishing to pursue a topic in 7193 (Individual Studies) should first find a faculty member willing to supervise the project and in consultation with that faculty member generate a description of the project. This description should include information such as a reading list, credit hours desired, estimated timetable for meetings and work, what and how much the student will produce, and how the student's material will be assessed. After the supervising faculty member signs the description and a "course enrollment permission" form, the student should take it to the DGS for approval. The DGS will place a copy of the approved agreement in the student's file and sign the "course enrollment permission" form. At that point the student may register. In general, graduate students should enroll in 7193 only as an overload. Students may enroll in 7193 during Summer Semester. Petitions for exceptions to this policy should be made in writing to the DGS and will be reviewed by the Graduate Studies Committee or the Graduate Advisory Committee.

Students wishing to enroll in 8193 should consult first with their candidacy exam advisor about their planned use of these preparatory reading hours and then approach the DGS for permission to enroll.

6-5 Credit by Examination (EM Credit). A student may earn graduate credit on the basis of examinations taken after admission to the Graduate School. Permission to receive EM credit for a course with graduate credit must be requested in writing from the Director of Graduate Studies. No EM credit will be given for German 8200, 8300, 8400, 8600. The examination will normally be administered by the faculty member who customarily teaches or has recently taught the course in question. In order for EM credit to be added to the student's official permanent record, the request must be approved by the student's advisor, the Graduate Studies Committee, and the Dean of the Graduate School. The achievement level necessary to earn graduate credit by examination is "A."

6-6 Repetition of courses. Students who receive a grade of C or lower in a course required for the M.A. or the Ph.D. degree must repeat the course in order to fulfill the requirement. Students may, with the approval of the Director of Graduate Studies, repeat any course in which they have received a grade of C+ or lower.

6-7 Grades. The following courses are graded "S/U" ("Satisfactory/Unsatisfactory"): 5193, 5797, 6999, 7193, 8189, 8193, 8500, 8501, 8999. All other courses are graded on a scale "A-E."

6-8 Plagiarism. All cases of suspected plagiarism will be referred to the University's Committee on Academic Misconduct for investigation and action. Penalties imposed by this committee can be severe, so students are urged to familiarize themselves with the definition and discussion of plagiarism. If a graduate student is unsure of how to properly cite and reference materials written or produced by others, he or she is responsible for seeking assistance with this process (*e.g.*, from the Center for the Study and Teaching of Writing). If doubts about proper documentation arise, writers of papers and dissertations are urged to confer with the instructor or advisor as well.

VII. MASTER'S DEGREE PROGRAM

7-1 Program Objectives. The Master of Arts degree program in German at The Ohio State University is based on an academic curriculum intended to develop critical analytical skills and conceptual abilities in the study of German literature, film, intellectual history, culture and language. The program encompasses course study, the writing of research papers, passing of course examinations (in courses for which no paper is written), a final written research paper, and a final oral examination. Upon successful completion of the program, students will be expected to have: 1) an understanding of the main currents of German literary, filmic, cultural, and intellectual history, as well as a familiarity with pertinent currents of literary criticism; 2) a general knowledge of the structure and history of the German language; 3) an ability to apply textual, filmic, cultural or linguistic analysis in coherent essay form; 4) proficiency in written and spoken German; 5) a

general familiarity with the reference works, methods, and skills important to research in the field of German Studies and Linguistics.

7-2 Requirements for the Master's Degree in German. A minimum of 34 credit hours of coursework and 3-CH of M.A. thesis hours (German 6999), for a total of 37 credit hours, plus successful completion of the M.A. Assessment and a passing score on the Goethe/TestDaF Language examination (see section 7-4). In most cases, students will take an additional 3-CH of German 6999 during the Summer Semester *Four-Week Session 1* in order to complete their M.A. assessment. The 34 credit hours during a student's two years in the MA program will be distributed across four introductory courses: 1) Ger 6200 "German Literary History and Analysis" (3-CH); 2) Ger 6300 "Introduction to Intellectual History and Cultural Studies" (3-CH); 3) Ger 6400 "Introduction to German Film" (3-CH); 4) Ger 6600 "Introduction to College Teaching of German" (4-CH; taken during the student's first teaching semester). In consultation with and subject to the approval of the Director of Graduate Studies, students with sufficient background may opt out of 6200, 6300, or 6400. If students decides to opt out of one of these courses, the student must take the equivalent 8000-level course at some point during the two years (e.g., 8400 instead of 6400). Every student in the MA program must take at least one course in each of the four categories: 1) Literature and Literary Culture; 2) Intellectual History and Cultural Studies; 3) Film, Visual Culture, and the Performing Arts; 4) Linguistics and Applied Linguistics. Both 6000-level and 8000-level courses count toward fulfilling this requirement.

In addition to the required four introductory courses, students take four 8000-level seminars (12 credit hours) over their 2 years in the M.A. Program. GLL's seminars (8000-level classes) are structured such that they provide students with early research experience in the respective sub-areas. Students can select in each seminar whether to complete the seminar requirements by writing a seminar paper or by taking a final exam. In the spring semester of their second year, students will register for 3-CH of thesis hours, Ger 6999. In most cases, students will register for 3-CH of thesis hours, Ger 6999, during the Summer Semester *Four-Week Session 1* following their fourth semester, and take their exam at the beginning of the Summer Semester. No more than these 6 credit hours for Ger 6999 of the required 40 for the M.A. may be earned in courses graded "S/U."

7-3 Time Limit. The Department specifies no time limit for students who are not employed as Graduate Associates. See 9-4 below for limitations of support for Graduate Associates.

7-4 Qualifying German Language Examination. Before a candidate is admitted to the M.A. Assessment, the candidate must pass the *Goethe-Zertifikat C1* examination with the rating of "gut" or better, or the *TestDaF* examination with a rating of level 4 or better. Normally, Candidates must to have taken this examination by fall semester of their second year of study. This proficiency examination will normally be waived for native speakers of German and may be waived in other special cases by the Director of Graduate Studies after consultation with the GTA Supervisor and appropriate other colleagues.

7-5 Master's Assessment

7-5-1 Timetable. Students who enter the program with a B.A. are expected to complete the M.A. Assessment at the end of their second year of graduate study. The student must initiate the *Application to Graduate-Master's* form through gradforms.osu.edu at least two days before the published deadline, when the approved form is due to the Graduate School.

7-5-2 Plan of study and assessment structure. The M.A. Assessment consists of a research paper and the Oral Exam or an M.A. Thesis and the Oral Exam:

M.A. Research Paper: The M.A. research paper (approximately 9,000 words) entails a revised paper that was originally written for a graduate seminar in one of the four categories. In most cases students enroll in 3-CH of M.A. thesis hours (German 6999) during the spring semester of their second year to work on revising their M.A. research paper and on studying the two selected fields of M.A. reading list (see below, M.A. Oral Exam). During the first week of spring semester, students meet with an advisor and choose a paper that they wish to revise and expand. In consultation with their advisor, students select a second member for their M.A. committee. Students are expected to meet regularly with their committee to discuss the progress of their M.A. research paper, which in most cases will be defended orally in the last week of Summer Semester *Four-Week Session 1*.

M.A. Thesis: Students may write a more extensive M.A. thesis in place of an M.A. research paper. The scope and format of the thesis is to be discussed with and approved by the advisor and second member of the M.A. examination committee. The remaining parts of the M.A. exam (reading list, oral exam) are the same as for students choosing to write the MA research paper. However, students will need to begin working on an MA thesis earlier: at least two semesters before taking the exam (at least at the beginning of autumn semester of their second year in the program). At this time, they also need to select an MA thesis advisor and a second MA exam committee member both of which need to approve the MA thesis project. For the graduate school's information about M.A. thesis see: <http://www.gradsch.osu.edu/6.4-thesis.html>

M.A. Oral Exam: In most cases students will be evaluated during the Summer Semester *Four-Week Session 1* at the end of their second year of study by means of a two-hour M.A. oral exam consisting of: (a) a one-hour oral defense of their M.A. research paper and (b) an hour-long oral exam based on the M.A. reading lists from two of the four categories. Students enroll in 3-CH of M.A. thesis hours (German 6999) during the semester in which they take their exam.

Sample Plan of Study¹ for Student Entering with a B.A.

CH = credit hour

	<i>Autumn Semester</i>	<i>Spring Semester</i>	<i>Summer Semester 4-Week Session-1</i>
Year 1	Ger 6600 (4-CH) <i>GTA-ship</i> Ger 6xxx (3-CH) xxxx ² (3-CH)	Ger 6xxx (3-CH) Ger 8xxx (3-CH) xxxx ² (3-CH)	= 19 CH
Year 2	Ger 6xxx (3-CH) Ger 8xxx (3-CH) xxxx ² (3-CH) + Goethe Zertifikat C1 or TestDAF level 4	Ger 8xxx (3-CH) xxxx ² (3-CH) Ger 6999 (3-CH)	Ger 6999 (3-CH) + M.A. Assessment = 21 CH total = 40 CH

¹ When planning your course of study, consult with the Director or Graduate Studies.

² A graduate-level course in GLL or in a related field to be approved by the Director of Graduate Studies.

* *note:* Pre-abd students who hold fellowships are required to take 12 CH per semester (6 CH in Summer).

M.A. Reading List:

Each of the 4 categories has a suggested reading list with marked mandatory readings for M.A. students (see *Appendix*). In the cases where the list allows for flexibility, students make their own selections, in consultation with their advisors who will also approve the final list.

In most cases, the M.A. research paper schedule is as follows:

- Spring Semester of the 2nd year, week 1: students choose a paper and form an M.A. assessment committee,
- Summer Semester *Four-Week Session 1*, week 2: students submit the M.A. research paper to committee members,
- Summer Semester *Four-Week Session 1*, week 3: M.A. research paper defense and oral examination (2 hours).

7-6 Evaluation. The student is considered to have successfully completed the Assessment only when the decision of the student's Assessment Committee is unanimously affirmative. As soon after completing the Master's Assessment as practicable, students will be given a formal written statement by the Director of Graduate Studies indicating whether they will be encouraged to continue their studies toward a Ph.D. in German at The Ohio State University.

VIII. DOCTORAL DEGREE PROGRAM

8-1 General. The program for the degree of Doctor of Philosophy in German at The Ohio State University has as its aim a concentration and breadth of study designed to foster productive and independent scholarship. The program encompasses advanced coursework, the writing of independent research papers on the seminar level, the successful completion of a written Candidacy Examination followed by an oral examination of approximately two hours for admission to candidacy for the degree, the submission of a dissertation prospectus to be approved by the Dissertation Committee, and the presentation and defense of a dissertation that is a scholarly contribution to knowledge in the field.

Students admitted to the Ph.D. program with an M.A. degree or its equivalent from another institution must complete the qualifying German language examination described in section 7-6 above unless this requirement is waived by the Graduate Studies Committee. Such students are also required to take 6200, 6300, 6400, and 6600 unless equivalent coursework has been taken elsewhere and has been approved by the Director of Graduate Studies.

Graduate students are strongly encouraged to pursue one year of academic study in a German-speaking country either through one of the fellowships administered by the Department or by other means (see section X below).

8-2 Requirements for the Ph.D. A minimum of 81 graduate credit hours beyond the baccalaureate degree (at least 41 graduate credit hours beyond the M.A.), plus successful completion of the dissertation, is required to earn a doctoral degree in German. The following courses will be required of all Ph.D. students unless their equivalents have been taken satisfactorily in either the German M.A. program at Ohio State or elsewhere:

- 1) Ger 6200 "German Literary History and Analysis" (3-CH);
- 2) Ger 6300 "Introduction to Intellectual History and Cultural Studies" (3-CH);
- 3) Ger 6400 "Introduction to German Film" (3-CH);
- 4) Ger 6600 "Introduction to College Teaching of German" (4-CH)

Students are required to take a minimum of five 8xxx courses chosen from four core categories that promote inter-and trans-disciplinary work: 1) Linguistics and Applied Linguistics, 2) Literature and Literary Culture, 3) Film, Visual Culture and the Performing Arts, and 4) Intellectual History and Cultural Studies. Students are required to take one graduate-level course from each category. (Students who have received their M.A. in German from Ohio State have already fulfilled this requirement.) Students who advance to ABD (*All but Dissertation*) status following the Ph.D. Candidacy Exam are required to register for 2-CH of Ger 8999 and 1-CH of Ger 8500 (doctoral colloquium) each semester. The colloquium will be overseen by the Director of Graduate Studies and will meet no less than once per month. In addition to organizing presentations on work-in-progress, open to the Department as a whole, the colloquium will take up topics of particular import to young scholars on the verge of entering the profession.

8-3 Seminar substitution. In some cases, seminars taken in other departments or at other institutions may be substituted for required degree courses. The Director of Graduate Studies will appoint an *ad hoc* committee of three members of the graduate faculty to evaluate clean copies of papers and other materials submitted by the student and to recommend to the DGS whether or not seminars taken elsewhere may be substituted for one or two of those required by the Department. Students requesting the waiver of a required course on the basis of work done elsewhere may be asked to demonstrate their mastery of the material by taking a proficiency test.

8-4 Foreign Language Requirement. Ph.D. students in German are required to demonstrate a good reading knowledge of French. The Department will allow the substitution of a language other than French if the student's research interests or dissertation topic warrant such substitution. Permission for the substitution must be obtained from the Director of Graduate Studies. The foreign language requirement may be satisfied by completion of French 6571 and 6572 with a grade of "B" or better, or by passing the Graduate Reading Proficiency Exam administered by the Department of French and Italian. The foreign language requirement must be completed prior to the writing of the Candidacy Examination.

8-5 Annual Progress Checklist/Report. Pre-candidacy students will complete the Department's Annual Progress Checklist, noting seminar-paper titles, awards and activities of which the graduate faculty should be aware. ABD's will submit a one-page report on dissertation progress, accompanied by a current CV, to their advisor annually.

Sample Plan of Study¹ for Student Entering with a B.A.

CH = credit hour

	<i>Autumn Semester</i>	<i>Spring Semester</i>	<i>Summer Semester 4-Week Session-1</i>
Year 1	Ger 6600 (4-CH) <i>GTA-ship</i> Ger 6xxx (3-CH) xxxx ² (3-CH)	Ger 6xxx (3-CH) Ger 8xxx (3-CH) xxxx ² (3-CH)	= 19 CH
Year 2	Ger 6xxx (3-CH) Ger 8xxx (3-CH) xxxx ² (3-CH) Goethe Zertifikat C1 or TestDAF level 4	Ger 8xxx (3-CH) xxxx ² (3-CH) Ger 6999 (3-CH)	Ger 6999 (3-CH) + M.A. Assessment = 21 CH total = 40 CH
Year 3	Ger 8xxx (3-CH) Ger 8xxx (3-CH) xxxx ² (3-CH)	Ger 8xxx (3-CH) Ger 8xxx (3-CH) xxxx ² (3-CH)	Ger 8193 (3-CH) = 21 CH
Year 4	Ger 8193 (5-CH) Ger 8xxx (3-CH) = 8 CH + <i>Candidacy Exam</i>	+ <i>Prospectus</i> Ger 8500 (1-CH) Ger 8999 (2-CH) = 3 CH	= 11 CH
Year 5	Fellowship / Abroad	Fellowship / Abroad	
Year 6	Ger 8500 (1-CH) Ger 8999 (2-CH) = 3 CH	Ger 8500 (1-CH) Ger 8999 (2-CH) = 3 CH	Ger 8999 (3-CH) + <i>Defense</i> = 9 CH total = 41 CH grand total = 81 CH

Sample Plan of Study¹ for Student Entering with an M.A.

CH = credit hour

	<i>Autumn Semester</i>	<i>Spring Semester</i>	<i>Summer Semester 4-Week Session-1</i>
Year 1	Ger 6600 (4-CH) <i>GTA-ship</i> Ger 8xxx (3-CH) xxxx ² (3-CH)	Ger 8xxx (3-CH) Ger 8xxx (3-CH) xxxx ² (3-CH)	= 19 CH
Year 2	Ger 8xxx (3-CH) Ger 8xxx (3-CH) xxxx ² (3-CH)	Ger 8xxx (3-CH) Ger 8xxx (3-CH) xxxx ² (3-CH)	Ger 8193 (3-CH) = 21 CH
Year 3	Ger 8193 (5-CH) Ger 8xxx (3-CH) <i>+ Candidacy Exam</i>	<i>+ Prospectus</i> Ger 8500 (1-CH) Ger 8999 (2-CH)	= 11 CH
Year 4	Fellowship / Abroad	Fellowship / Abroad	
Year 5	Ger 8500 (1-CH) Ger 8999 (2-CH)	Ger 8500 (1-CH) Ger 8999 (2-CH)	Ger 8999 (3-CH) <i>+ Defense</i> = 9 CH grand total = 60

¹ When planning your course of study, consult with the Director or Graduate Studies.

² A graduate-level course in GLL or in a related field to be approved by the Director of Graduate Studies.

* *note:* Pre-abd students who hold fellowships are required to take 12 CH per semester (6 CH in Summer).

8-6 Candidacy Examination. There is no departmental reading list for the candidacy examination, which consists of both a written and an oral portion.

8-6-1 Specialization and Exam Topics. After admission to the Ph.D. program, students are encouraged to explore topics of special interest in consultation with faculty. No later than in week 12 of the spring semester of the third year, for students entering with a B.A.; no later than in week 12 of the spring semester of the second year, for students entering with an M.A, the student will choose a candidacy exam advisor and committee chair from GLL and, in coordination with the advisor, three additional members for the candidacy exam committee. The student completes the [Selection of Candidacy Examination Committee](#) form and submits the original to the Academic Program Coordinator and one copy to the Advisor. The student will engage in a dialogue with the advisor/chair and members of the committee regarding the choice of topic and, after frequent consultation, will submit to these faculty members a preliminary reading list and an abstract of roughly 500 words detailing the area of interest to be pursued in the exam. The abstract must identify an area of focus, which will be explored in the research paper (explained below), and two areas of context that add breadth to the focus area by relating it to larger historical developments and questions of theory and methodology. These two additional areas will be tested in the in-house written and the oral examination. While the length of the bibliography will vary according to the topic, a list of about 60 to 100 titles should suffice in most cases. The bibliography should be divided about equally into three sections:

1. area of focus (research paper; oral exam);
2. area of breadth A (day 1 of written exam; oral exam);
3. area of breadth B (day 2 of written exam; oral exam).

Both the revised bibliography and the abstract, along with a timetable for the written and oral examinations, will constitute the ***candidacy exam prospectus***, which must be approved by the committee during a meeting with the student held no later than the Summer Semester *Four-Week Session 1* of the first year in the Ph.D. program (second year for students entering with an M.A.).

8-6-2 Format. Students must demonstrate proficiency in their chosen exam areas (1 focus, 2 breadth) by completing the following four parts of the examination:

1. One candidacy exam prospectus, including a 500-word abstract, a bibliography of 60-100 titles, divided into three sections, and a timetable;
2. One thirty-page research paper, including works cited, based on the focus area and the related bibliography identified in the prospectus. This paper is to be scholarly, expressing expert knowledge of the focus area and relevant contexts. The paper should develop an original and substantive argument that could provide a starting point for a dissertation. Previous seminar papers may provide a springboard for the exam abstract and paper, but this research paper is to be substantially new, going well beyond previous work in both depth and breadth. While writing this portion of the exam students may discuss the topics with committee members, but committee members will not read drafts of the research paper;
3. One in-house examination of two questions. The questions focus on the two areas of breadth identified in the exam prospectus and bibliography. On day one, the student will answer a question about area A, on day two a question about area B. The exam is to be written in a designated departmental space: the student may opt to write for eight hours (with lunch break) on one day, or four hours per question over two days. Handwritten in-house exams must be subsequently typed. The student will type an exact copy of the in-house exam, with the handwritten original being given to the committee chair, and give one typewritten copy to the chair and to each member of the committee within 48 hours of completion. A student who wishes to do so may make a xerox copy of his or her handwritten examination provided it is done *immediately* after completion;
4. One oral examination of 2 hours covering the research paper (focus area), the in-house exam (2 areas of breadth), and the exam prospectus, including the bibliography.

8-6-3 Scheduling. The student must initiate the *Application for Candidacy* form through gradforms.osu.edu at least two days before the published deadline, when the approved form is due to the Graduate School.

The written portion of the candidacy examination will be completed no later than the third week of the autumn semester of the student's second post M.A. year, i.e., Semester 7 (third post M.A. year, i.e., Semester 5, for students entering with an M.A.). No portion of the candidacy examination except for the exam prospectus may be scheduled for a student who

has not completed the minimum course requirements for the Ph.D. (including the completion of the required 6 papers) or who has any outstanding incompletes in previous coursework.

It is expected that the exam will be structured according to the following “optimal” timetable: the candidacy exam committee is formed no later than week 12 of the spring semester; the exam prospectus (ca. 500-word abstract plus 3-part bibliography and timetable for written and oral exams) is approved by the committee by the end of the *Four-Week Session 1* of the Summer Semester; the research paper is submitted no later than in the first week of the autumn semester; two weeks after submitting the research paper, the in-house exam is taken.

If the results of any portion(s) of the written examination are judged to be unsatisfactory, that/those portion(s) must be retaken, but not until one complete academic semester has elapsed. Candidacy examinations will be given only once each semester and will not be scheduled during the Summer Semester.

8-7 Advisory Committee for the Candidacy Examination. The Advisory Committee consists of the advisor and three other members of the Graduate Faculty (at least two from the Department) who are suggested by the student and approved by the Director of Graduate Studies. If a change in the committee membership is proposed, the Director of Graduate Studies will convene a meeting together with the committee and the student. If no consensus about the proposed change can be reached, the Director of Graduate Studies will rule on the matter.

8-8 Candidacy. Provided that the student is in good standing at the end of the autumn semester in which the candidacy examination is successfully completed, the student will be a candidate for the doctoral degree. Admission to candidacy signifies that the student is judged to be properly prepared to undertake work on the dissertation. A student is normally expected to enroll in 2 credit hours of German 8999 (Dissertation Research) and 1 credit hour of German 8500 (Doctoral Colloquium) in all semesters after passing the candidacy examination.

If a student fails to submit the final copy of the dissertation to the Graduate School within five years of being admitted to candidacy, the candidacy is canceled. In such a case, with the approval of the advisor and the Graduate Studies Committee, the student may take a supplemental candidacy examination (see 5-5 above). This examination will focus on the candidate's dissertation area and will, thus, be scheduled only after a completed draft of the dissertation has been submitted and approved by the candidate's Dissertation Committee. The exact nature of the supplemental candidacy examination and the membership of the supplemental candidacy examination committee are determined by the student's advisor within the rules of the Graduate Studies Committee; however, the supplemental candidacy examination must include an oral portion. The Graduate Faculty Representative is appointed in the manner described in section [VII.7.10](#) of *The Graduate School Handbook*.

8-9 Dissertation. The dissertation is a scholarly contribution to knowledge in the student's area

of specialization. By researching and writing a dissertation, the student is expected to demonstrate a high level of knowledge and the capability to function as an independent scholar.

8-10 Dissertation Committee. The Dissertation Committee is composed of the advisor, who must hold membership at the category P level in the graduate program of the student, and at least two other graduate faculty members who are suggested by the student and approved by the Director of Graduate Studies. The advisor serves as chair of the Dissertation Committee. If a change in the committee membership is proposed, the Director of Graduate studies will convene a meeting together with the committee and the student. If no consensus about the proposed change can be reached, the Director of Graduate Studies will rule on the matter.

8-11 Dissertation Prospectus. After the successful completion of the candidacy exam, the student, in consultation with the Director of Graduate Studies, selects his or her dissertation committee. At the beginning of the spring semester following a successfully completed candidacy examination, doctoral candidates must submit a copy of their dissertation prospectus to the dissertation advisor and to each member of the committee. The prospectus must be approved and signed by all members of the dissertation committee and a copy of the completed [*Dissertation Committee Selection and Approval of Prospectus*](#) form is to be given to the Academic Program Coordinator to file. Any revisions requested must be completed within two weeks. As a last step in the process of prospectus approval, the candidate shall meet with the dissertation committee in order to reach an understanding about dissertation content, research methods, and submission procedures. The Prospectus should be concise and factual. It should discuss the following three issues:

8-11-1 Description of the Project. Topic to be investigated: description of the project proposed, outline of its history and the state of research on it to date, delineation of the contribution of the dissertation to scholarly knowledge;

8-11-2 Procedure. Methodological approach to be used in terms of its envisioned major steps and phases;

8-11-3 Bibliography. Enumeration of texts/editions to be relied on as well as available secondary materials to be consulted.

8-12 Time Limit for Dissertation Prospectus. As a general rule, the dissertation prospectus will be submitted at the beginning of the spring semester of the 2nd year in the Ph.D. program (for students entering with a B.A.) or the 3rd year in the Ph.D. program (for students entering with an M.A.). Circumstances beyond the candidate's control can, however, cause delays in the completion of a prospectus. In such a case, the candidate may, in a letter to the dissertation advisor, request an extension of no more than 2 additional months, stating reasons for the request. The dissertation committee will discuss the merits of the request and will inform the candidate and the Director of Graduate Studies in writing of its decision. A second extension will not be granted. Failure to comply with these time limits will be regarded as failure to maintain "reasonable progress" and may leave the student subject to penalties (*cf.* V.5.4 in *The Graduate School Handbook*).

8-13 Drafts of Dissertations. A draft of a dissertation chapter (or of the entire dissertation) may not be distributed to a candidate's dissertation committee without the permission of the dissertation advisor. Members of the dissertation committee (including the advisor) who are

neither on leave nor on vacation must be given at least six weeks before the Graduate School's draft-approval deadline to read and comment on a complete draft. Exceptions to the above rule are permissible only by unanimous agreement between the Dissertation Committee and the candidate. Doctoral degree candidates must submit a complete, typed dissertation document draft and submit the appropriate form electronically through gradforms.osu.edu by the published deadline.

The student must initiate the *Application to Graduate-PhD* form through gradforms.osu.edu at least two days before the published deadline, when the approved form is due to the Graduate School.

8-14 Final Oral Examination. The Dissertation Defense is open to all members of the Graduate Faculty of the Department and to graduate students. Those who attend must be present for the entire examination; however, only the members of the Final Oral Examination Committee may be present for discussion of the candidate's performance and the decision about its outcome. The student is considered to have completed the final oral examination successfully only when the decision of the Final Oral Examination Committee is unanimously affirmative. Each examiner indicates judgment by signing through gradforms.osu.edu by the published deadline.

8-15 Submission of Dissertation. Final approval of the student's dissertation cannot occur until the final oral examination has been completed satisfactorily. Each dissertation committee member indicates approval by signing electronically through gradforms.osu.edu by the published deadline. However, it must be noted that the approved dissertation is to be submitted electronically via OhioLINK as PDFs with imbedded fonts (PDF/A) and accepted by the Graduate School before the approval form can be turned in.

8-16 Policy on Continuous Enrollment of Doctoral Students.

Post-candidacy doctoral students may enroll for three credit hours and be considered full-time. This includes graduate associates (GAA, GTA, and GRA) and international students. All students who successfully complete the doctoral candidacy examination will be required to enroll for 3-CH in every semester of their candidacy (Summer Semester excluded) until graduation. Normally, students must be enrolled in 1-CH of German 8500 and 2-CH of German 8999. Under exceptional circumstances, students may petition to enroll in a graded graduate seminar in GLL or another department.

The Graduate School and graduate programs monitor the enrollment of all post-candidacy students, but it is ultimately the responsibility of each student to ensure that they meet this enrollment requirement.

IX. GRADUATE ASSOCIATES

The career goal of candidates for an advanced degree in German is almost always a teaching position. Accordingly, the Department makes available appointments as Graduate Teaching Associate (GTA), Graduate Research Associate (GRA), and Graduate Administrative Associate (GAA). Students selected for a GTA appointment must enroll in German 6600 (Introduction to

Teaching and Learning German at the College Level) in their first semester of teaching. A student who has participated in the teaching program will be expected to have acquired a basic knowledge of teaching methods and to have developed essential classroom skills.

9-1 Terms of appointment. Graduate Associates are normally appointed for an entire academic year at 50 percent (twenty hours per week). Current rules of the Division of Arts and Humanities allow the Department to renew the appointment of Graduate Associates annually up to a total of five academic years; departmental policies for reappointment are spelled out in greater detail in section 9-4 below. The terms of appointment may occasionally be increased by the Chairperson of the Department based on departmental needs and the availability of funds. All associates must be enrolled for at least 8 credit hours during each semester a 50 percent or greater GA appointment is held, except during the Summer Semester, when the minimum number of credit hours is four.

Where appropriate, the Chairperson of the Department will offer reappointment in writing as early as possible in spring semester but not later than two weeks before the final day of classes. Graduate Associates should accept or decline reappointment in writing within one week of the offer.

9-2 Eligibility. To hold an appointment as a Graduate Associate, the student must:

- a) be pursuing a graduate degree at The Ohio State University;
- b) be enrolled in eight credit hours during each semester a 50 percent or greater GA appointment is held, except during the Summer Semester, when the minimum is four. Under special circumstances and at the student's request, Graduate Associates may sometimes be permitted to hold .25 FTE appointments. In such cases students must be enrolled for at least four credit hours during each semester a 25 percent appointment is held, except during the Summer Semester, when the minimum is two. In such cases, only one half of the student's fees will be authorized. Such appointments require the approval of the Dean of the Graduate School;
- c) be aware that doctoral students who have passed the candidacy examination are required to be enrolled for three credit hours (full-time) each semester a 50 percent GA appointment is held. Students who were admitted to the Graduate School Autumn Quarter 2008 and after are required to be continuously enrolled after passing the candidacy examination ([VII.7.8](#) in *The Graduate School Handbook*);
- d) note that audited courses do not count toward these requirements;
- e) be in good standing in the Graduate School when the appointment or reappointment becomes effective;
- f) maintain reasonable progress toward a graduate degree;
- g) certify proficiency in spoken English before assuming GTA duties involving direct student contact (applies only to international non-English speaking graduate students).

9-3 Criteria and Procedures for Selection of Graduate Associates. The Chairperson of the Department will appoint new Graduate Associates as needed from the pool of available applicants recommended by the Graduate Advisory Committee of the Department. The criteria for initial appointment as a Graduate Associate are the same as those for admission to the graduate program in German. In recommending candidates for appointment, the Graduate Advisory

Committee will consider an applicant's probability of success as a graduate student and Graduate Associate based on:

- a) undergraduate major and cumulative grade point average;
- b) proficiency in spoken and written German and English;
- c) scores from the Graduate Record Examinations;
- d) letters of recommendation and other materials submitted in support of the application.

9-4 Reappointment of Graduate Associates: Departmental Criteria and Procedures.

The Chairperson of the Department renews the contracts of Graduate Associates based upon the recommendation of the Graduate Studies Committee. Pending adequate funding from the Division of Arts and Humanities, the Department has a total of 10 semesters (excluding summers; 12 semesters for students who participate in one of the one-year departmental overseas programs) of support available for a Graduate Associate who enters with a B.A. and makes acceptable progress toward a degree. Students entering the program with an M.A. degree or its equivalent are entitled to receive up to 8 semesters (excluding summers; 10 semesters for students who participate in one of the one-year departmental overseas programs) on appointment.

Candidates for reappointment will be asked each January to identify themselves in writing. Once the pool of candidates has been established, the Graduate Studies Committee of the Department will meet to conduct its annual evaluation of each graduate student and to provide the Chairperson of the Department with its judgment of the relative standing of each. The discussion will restrict itself to students' academic progress and their performance as Graduate Associates, if applicable. A faculty member selected according to University regulations as an Affirmative Action Designee will be responsible to monitor the proceedings, which will not include the graduate student representatives. Where appropriate, the Chairperson of the Department will offer reappointment in writing. Graduate Associates should accept reappointment by signing the *Graduate Associate Appointment Document*.

In rare cases, the Department may be able to support PhD students for an additional year of funding beyond that offered in the original letter of acceptance. Students who wish to be considered for such additional funding should notify the Chairperson of the Department of their need as soon as possible but no later than the first week of spring semester. Final decisions will be made by the Chairperson. In weighing the strength of individual cases, the following criteria will be considered: 1) the student's progress toward completion of the dissertation and any inexorable circumstances that may have delayed progress; and 2) departmental teaching needs (topic, level, and medium of courses to be filled); and 3) past teaching record including skills and ability to work independently. Additional factors to be taken into consideration are evidence that the student has sought funding elsewhere (external and internal fellowships) and past record of departmental citizenry.

9-5 Summer appointments. A limited number of summer teaching appointments in the Department is available each year. Based on enrollments and availability of funds, the Department makes every effort to provide summer appointments for all GAs who desire employment. All such appointments: a) will be made by the Chairperson of the Department based on recommendations of the Graduate Studies Committee at its annual evaluation of graduate students; b) must be

considered tentative until actual summer enrollments are known. In making its recommendations to the Chairperson, the GSC follows basic criteria, with foremost consideration given to program and staffing needs (number of courses to be offered, levels). GA qualifications will be based upon annual progress reports. The following criteria will be considered: good academic standing, including timely completion of exams and either coursework or the prospectus; eligibility for funding according to OSU guidelines; previous experience in teaching the summer courses being offered; teaching skill/knowledge, match of skills with course demands; reliability and ability to teach independently without supervision; and overall merit, *i.e.*, strength and balance of academic work, teaching and service. If enrollments and subsequent funding levels available to the Department are not sufficiently high, some offers may have to be withdrawn.

A graduate student enrolled full-time during the spring semester and who is not graduating in spring will receive a tuition credit for a maximum of 3 credit hours in the Summer Semester *Four-Week Session 1*.

9-6 Stipend Levels. At the time of appointment or reappointment, a Graduate Associate will be given the [Graduate Associate Appointment Document](#), which specifies important information about the GA appointment. Stipend levels will be in accordance with policies established by the Division of Arts and Humanities and will be made known as soon as available.

9-7 Support Services.

9-7-1 Office Space and Equipment. Graduate associates share office and file space in Hagerty Hall. Computer access is also available on a shared basis in the graduate associate rooms, Individualized Instruction Center (room 120), and in various other campus locations.

9-7-2 Benefits. Graduate students are given an opportunity to purchase student health insurance.

9-7-3 Travel Assistance. Graduate students who present a paper at a professional meeting may apply for up to \$300 assistance (if approved and funded) from the Department. Additional funds may be available from the Division of Arts and Humanities or the Graduate School.

9-8 Duties and Responsibilities

9-8-1 Graduate Associates must be available for duty from the first day of any given academic semester through the last day of its final examination period. The exact appointment period, including service and pay dates, is specified in the *Graduate Associate Appointment Document*. No duty is required on days when OSU is officially closed.

9-8-2 The primary duties of Graduate Teaching Associates are given in the *Graduate Associate Appointment Document*. Graduate Associates and Fellows are expected to actively participate in departmental events and to attend lectures and conferences throughout the academic year. The departmental calendar is posted on the GLL website.

9-8-3 A Graduate Research or Administrative Associateship is an apprenticeship experience. A student holding one of these positions assists faculty members in their research/administrative tasks. The Chairperson will assign GRAs/GAAs on the basis of written requests from faculty outlining appropriate research/administrative tasks.

9-9 Evaluating and Reporting the Performance of Graduate Associates. Primary responsibility for evaluation of Graduate Associates rests with the Graduate Studies Committee. That responsibility may be partially delegated as follows:

9-9-1 At least once during each year of service, the Director of Undergraduate Language Instruction will evaluate in writing the performance of each Graduate Teaching Associate and forward the evaluation to the Chairperson of the Department. The evaluation shall be made available to the individual Associate.

9-9-2 Once during each semester of service, the faculty member(s) to whom a Graduate Research or Graduate Administrative Associate is assigned will evaluate in writing the performance of the Associate and forward the evaluation to the Chairperson of the Department. The evaluation shall be made available to the individual Associate.

9-9-3 Departmental regulations stipulate that student reports on teaching (SRTs) are to be obtained for every course taught in the Department. Near the end of the semester in each course they teach, Graduate Teaching Associates must select a Student Collector to distribute, collect, count, and deliver the SRTs to the Academic Program Coordinator in 498 Hagerty Hall.

9-10 Outside Employment. Aside from such casual work as an occasional translator, tutor, etc., students are advised not to hold outside employment while on GA appointment. A Graduate Associate who finds it necessary to consider additional employment outside the University should first consult with the Director of Graduate Studies and, whenever such employment is approved, inform the Chairperson of the Department.

9-11 Termination of Graduate Associate Appointments. The Chairperson of the Department is responsible for ensuring that the quality of Graduate Associates' performance is maintained at a high level. Upon receiving evidence that a Graduate Associate is remiss in the performance of his or her duties, the Chairperson will investigate the situation carefully in consultation with the Graduate Associate, his or her supervisor, and the Director of Graduate Studies. If the evidence is substantial, the Chairperson shall terminate the Associateship. A Graduate Associate whose appointment is thus terminated has the right to appeal (see the [Guidelines for Student Grievances](#) in Appendix D of *The Graduate School Handbook*.)

X. FELLOWSHIPS AND STUDY ABROAD

10-1 University Fellowships. Students are considered eligible for fellowships if nominated for these awards by the Department. The Graduate School manages two major university-wide fellowship competitions. First-year and multiple-year fellowships are targeted for recruiting prospective graduate students. Presidential Fellowships are targeted to current graduate students writing their dissertations.

10-1-1 Supplemental Associate Appointment. A Graduate School Fellow may hold a supplemental appointment as a 25 percent Graduate Associate on the recommendation of

the Graduate Studies Committee and with the approval of the Graduate School (*cf.* section X.10.2 in *The Graduate School Handbook*).

10-2 Max Kade Dissertation Fellowship: The Max Kade Foundation has generously granted our department funds to support an *ABD* student for two semesters. The winner of the grant will receive a GTA III salary, benefits and a fee waiver for 3 credit hours (1-CH of German 8500 and 2-CH of German 8999). The grant is meant to help students complete their dissertations and to work on their teaching portfolios. Students will have no teaching responsibilities in the Department, but will be expected to partake in an OSU-sponsored teaching or equivalent program.

10-3 Research Grants for Graduate Students

The [A&H Graduate Research Small Grants Program](#) is designed to enhance opportunities for graduate students in Arts & Humanities to conduct research by offering supplemental financial support of up to \$500 on a competitive basis.

GLL offers a limited amount of small Research Grants-in-Aid for graduate students. Grants may be used to offset the costs of dissertation research-related activities such as photocopying, research materials, and travel for research purposes. Grants-in-Aid are contingent upon available funds. In order to apply, students should submit an application to the Director of Graduate Studies (DGS) in which they include a description of the project (250-750 words) and a budget. An explanation as to why this project cannot be funded by the [Alumni Grants for Graduate Research and Scholarship](#) (AGGRS) program or documentation indicating that funding has been sought but not granted by that program must be included. The DGS, on behalf of the Graduate Advisory Committee forwards recommendations to the Department Chair.

10-4 Graduate Student Study Abroad Programs and Exchange Fellowships

10-4-1 The Department offers the following study abroad opportunities:

- Berlin Exchange Fellowship (Freie Universität Berlin, FUB). The FUB sends a student, who is supported with a Graduate Associateship in GLL, to Ohio State. One GLL graduate student is selected to go to Berlin, where s/he receives financial support for the year and a supplemental allowance for books and housing. Travel money is not included.
- TU-Dresden (TUD) Exchange Fellowships involve an exchange between GLL and TUD. One student from GLL is selected to serve as a T.A. in the Institute of English and American Studies. A stipend and tuition waiver are provided. Travel money is not included.
- Dresden Summer Teaching Associateship. Graduate Associates are eligible to apply for a Graduate Teaching Associateship to teach at the University of Dresden as part of the Summer Study Program in Dresden. The successful candidate receives a tuition waiver as well as a stipend to cover travel and housing.
- Humboldt University Fellowship. One GLL graduate student is selected to go to Berlin, where s/he receives financial support for the year. Travel money is not included.

10-4-2 Study Abroad Criteria. Applicants for the Study Abroad Programs are selected on the strength of the student's academic record as documented in the curriculum vitae, transcripts (GPA), and a written proposal submitted to the Director of Graduate Studies. Preference will be given to students in the Ph.D. program who have completed at least one year of teaching and who have not yet received an OSU-funded fellowship for study abroad. For the FUB Fellowship, any international (non-German citizenship) student is eligible to apply. Both US and non-US citizens are eligible for the TUD and Humboldt Fellowships.

10-4-3 Study Abroad Guidelines. Students accepted into the Study Abroad Program design a plan of study in consultation with the Director of Graduate Studies. They submit two 250 to 500-word reports about their studies and other academic activities during their year abroad, one at the end of each semester abroad. Two papers written during the study abroad can be counted toward the papers required for the M.A. and Ph.D. degree. The papers have to be submitted to and approved by the DGS. With the DGS' approval, students can plan to count their course work toward the fulfillment of the four categories.

10-5 Dr. Henry Kratz Jr. Summer Research Fellowship for Graduate Students in German

This generous bequest has been made by the estate of Dr. Henry Kratz, Jr., who passed away on April 14, 2008 at the age of 86, to help fund graduate research in the German program at The Ohio State University where he received his M.A. and Ph.D. in 1946 and 1949. The income from this endowment will be used to provide summer research support to one prospective graduate student per year, to be received in the summer following the first year in the program. Students receiving this research fellowship are required to formulate a research plan with their advisors, which will be approved by the Director of Graduate Studies (DGS), and submit a 2-page report on their research to their advisors and the DGS at the end of the summer.

10-6 Further fellowship opportunities. These are available through the [Fulbright](#), [DAAD](#), and [ACLS](#) programs. Students are advised to speak to the Director of Graduate Studies about application and to do so as early as possible during their course of study.

XI. GRADUATE STUDENT APPRENTICESHIP

11-1 In an effort to help students gain additional teaching experience beyond beginning language classes, the Department has established a Graduate Apprenticeship Program. Students in the apprenticeship program register for German 8501 with a faculty member who is assigned in that semester to teach a literature, culture, linguistics or film course.

11-1-1 Selecting a Course. The suggestion to work together in this fashion can be initiated by a student or faculty member, but the final decision will be made by the faculty

member. Because of the need for a good scholarly background, most students will be post-MA students and will have had experience teaching German 1103 or its equivalent.

11-1-2 Duties of the Apprentice. Students read the texts and attend the sessions, prepare a written assignment (e.g., a paper or a journal), and teach or co-teach one or more class sessions. The faculty member and student apprentice should formulate a written agreement on workload before the start of the semester. The apprenticeship will represent work that is in addition to the student's assignment as a teaching or research associate. German 8501 is considered an overload and can be taken only in addition to a student's regular course load. If the student has had a particularly successful apprenticeship, the faculty member may recommend to the Chair that the Scheduling Committee consider assigning the course to the graduate student in a subsequent semester.

XII. GRIEVANCE PROCEDURE

A graduate student with a grievance shall seek a resolution by discussing the matter with the person(s) concerned. If this step proves unsuccessful, the complainant shall take the case to the Director of Graduate Studies who will explore with the complainant possible ways of resolution. Should this endeavor not lead to a satisfactory solution of the case, the complainant shall take the grievance to the Chair of the Department unless the grievance is directed against the Chair. During any phase of this procedure either party may call in a third party with the understanding that confidentiality shall be maintained by all persons involved unless the complainant agrees to further procedure.

If the procedures outlined above prove unfruitful in resolving the grievance, extra-departmental grievance procedures shall be employed (Ombudsperson; see the [Guidelines for Student Grievances](#) in Appendix D of *The Graduate School Handbook*.)

Appendix A: Master's Assessment Reading List

rev. March 4, 2016

Students choose 2 (out of 4) areas for the MA exam.

All readings in the two chosen areas are required, unless listed as "suggested." In cases, where the choice of a text is flexible, the student makes a selection in consultation with their advisor who will approve the final list.

Area 1

Literature and Literary Culture

(dates mentioned behind works are dates of first publication, unless otherwise noted)

Middle Ages and Early Modern

1. *Das Nibelungenlied* (early 13th century)
2. Sebastian Brant (1457 or 1458-1521), *Das Narrenschiff* (1494)
3. Hans Jakob Christoffel von Grimmelshausen (1621-1676), *Trutz Simplex oder Lebensbeschreibung der Ertzbetrügerin und Landstörtzerin Courasche* (ca. 1669)

1750-1850

4. Sophie von La Roche (1730-1807) (*Die Geschichte des Fräuleins von Sternheim*, 1771); or Dorothea Schlegel (1764-1839), *Florentin* (1800)
5. Gotthold Ephraim Lessing (1729-1781), *Emilia Galotti* (first performed in 1772) or another of his important plays (e.g., *Minna von Barnhelm*, 1767; *Nathan der Weise*, 1779)
6. Friedrich Schiller (1759-1805), *Kabale und Liebe* (1784) or another of his important plays (e.g., *Maria Stuart*, 1800; *Wilhelm Tell*, 1801)
7. Johann Wolfgang von Goethe (1749-1832), *Wilhelm Meisters Lehrjahre* (1795/96) or another of his important novels (*Die Leiden des jungen Werther*, 1774/87; *Die Wahlverwandtschaften*, 1809)
8. Johann Wolfgang von Goethe (1749-1832), *Faust. Eine Tragödie* (also: *Faust I*) (1808)
9. Heinrich von Kleist (1777-1811), *Das Erdbeben in Chili* (first published 1807) or another of his important narratives (e.g., *Die Marquise von O.*, 1808; *Michael Kohlhaas*, 1801) or plays (e.g., *Penthesilea*, 1807; *Prinz Friedrich von Homburg*, 1809-11)
10. E.T.A. Hoffmann (1776-1822), "Der Sandmann" (in: *Nachtstücke*, 1816) or another of his *Nachtstücke* (e.g. "Das Fräulein von Scuderi," "Die Automate")
11. Heinrich Heine (1797-1856), "Ideen. Das Buch le Grand" (in: *Reisebilder*, vol. 2, 1827); or "Die Harzreise" (1824; publ. 1826)
12. Georg Büchner (1813-1837), *Woyzeck* (1836-1837; remained a fragment) or another of his plays (*Dantons Tod* 1835; *Leonce und Lena*, 1836)

1850-1945

13. Theodor Fontane (1819-1898), *Effi Briest* (1896) or another of his novels (e.g., *L'Adultera*, 1882; *Irrungen und Wirungen*, 1888)
14. Thomas Mann (1875-1955), *Der Tod in Venedig* (1912), or another novella (e.g., *Tonio Kröger*, 1903; *Mario und der Zauberer*, 1930) or novel (*Buddenbrooks*, 1901; *Der Zauberberg*, 1924; *Doktor Faustus*, 1947)
15. Franz Kafka (1883-1924), "Die Verwandlung" (*Weißer Blätter*, 1915) or another narrative (e.g., "Das Urteil," 1913; "In der Strafkolonie," 1919) or novel (e.g., "Der Proceß," 1925 [fragment])

16. Bertolt Brecht (1898-1956), *Mutter Courage und ihre Kinder* (1939; first performed 1941), or another play (*Mann ist Mann*, 1926; *Die Dreigroschenoper*, 1928; *Die Maßnahme*, 1930; *Leben des Galilei*, 1939/43)
17. Anna Seghers (1900-1983), *Das siebte Kreuz* (1942) or another of her important novels (e.g., *Transit*, first published in translation in 1944; in German in 1947) or narratives (e.g. *Ausflug der toten Mädchen*; publ. 1946)

1946-Gegenwart

1. Heinrich Böll (1917–1985), *Wanderer kommst du nach Spa* (1950), or another of his important narratives (e.g., *Der Zug war pünktlich*, 1949; *Die verlorene Ehre der Katharina Blum*, 1974) or novels (*Ansichten eines Clowns*, 1963)
2. Max Frisch (1911-1991), *Stiller* (1954), or another of his important novels (e.g., *Homo Faber*, 1957; *Mein Name sei Gantenmein*, 1964)
3. Günter Grass (*1927), *Katz und Maus* (1961) or another of his important novels or narratives (e.g., *Die Blechtrommel*, 1959)
4. Christa Wolf (1921-2011), *Nachdenken über Christa T.* (1968), or another of her important novels or narratives (*Der geteilte Himmel*, 1963; *Kein Ort. Nirgends*, 1979; *Kassandra*, 1983)
5. Heiner Müller (1929-1995), *Der Auftrag* (first performed in 1980) or another of his important plays (e.g., *Mauser*, 1970; *Die Hamletmaschine*, 1977)
6. Thomas Bernhard (1931-1989), *Heldenplatz* (1988, drama), or another of his important novels (e.g., *Die Korrektur*, 1975; *Der Untergeher*, 1983; *Holzfällen. Eine Erregung*, 1984; *Alte Meiseter; Auslöschung. Ein Zerfall*, 1986)
7. Emine Sevgi Özdamar (*1946), *Das Leben ist eine Karawanserei* (1992), or *Die Brücke vom Goldenen Horn* (1998)
8. W. G. Sebald (1944-2001), *Austerlitz* (2001), or another of his important prose writings (*Die Ausgewanderten*, 1992; *Die Ringe des Saturn*, 1995)

Poetry

Select at least two poems from each period (by one or two authors, respectively); in total ca. 24 poems.

(Please consult: Heinrich Detering, *Reclams großes Buch der deutschen Gedichte: Vom Mittelalter bis ins 21. Jahrhundert* (2007) and provide a list of authors and poems for your M.A. committee).

Suggested authors are listed in brackets:

Middle Ages (Walter von der Vogelweide), Early Modern (Gryphius, von Greiffenberg), Enlightenment (Klopstock), Sturm und Drang (Bürger), Romanticism/Late Romanticism (Novalis, Goethe, Brentano, Eichendorff, Arnim, Heine), 19th-century (Mörike, Droste-Hülshoff), Naturalism (Holz), Expressionism (Heym, [early] Benn, Lasker-Schüler), Symbolism (George), Weimar (Brecht), post-1945 (Celan, Bachmann, Biermann, Kirsch, Mayröcker), post-1990 (Beyer, Grünbaum, Kling, B., Köhler)

Suggested secondary readings:

1. Pechlivanos, Miltos, Stefan Rieder, Wolfgang Struck. *Einführung in Die Literaturwissenschaft*. Stuttgart: J.B. Metzler, 1995.
2. Beutin, Wolfgang et al. *Deutsche Literaturgeschichte: Von den Anfängen bis zur Gegenwart*. Stuttgart: Metzler, 2008.
3. Meid, Volker. *Metzler-Literatur-Chronik: Werke Deutschsprachiger Autoren*. Stuttgart: Metzler, 2006.
4. Hamburger, Käte. *Die Logik der Dichtung*. Stuttgart: E. Klett, 1957. (selections, "Episches Präteritum")

5. Trier, Jost, Anthony van der Lee, and Oskar Reichmann. *Aufsätze und Vorträge. Zur Wortfeldtheorie*. The Hague: Mouton, 1973. (Über Wort- und Begriffsfelder, pp. 41-65)
6. Weinrich, Harald. *Tempus: Besprochene und erzählte Welt*. Stuttgart: W. Kohlhammer, 1964.
7. Szondi, Peter. *Einführung in die literarische Hermeneutik*. Frankfurt/Main: Suhrkamp, 2001. (selection: Einleitung/Introduction)

Area 2

Intellectual History/German Cultural Studies (*Kulturwissenschaft*)

1. Lessing, Gotthold Ephraim. "Die Erziehung des Menschengeschlechts." (1777/1780)
2. Kant, Immanuel. "Was ist Aufklärung?" (1784), or another important work by Kant (e.g., *Kritik der Urteilskraft: Analytik des Schönen and Analytik des Erhabenen*, 1790)
3. Schiller, Friedrich. "Briefe über die ästhetische Erziehung des Menschen." (1795) or another important theoretical text by Schiller ("Die Schaubühne als moralische Anstalt betrachtet, 1784; "Über das Naïve und Sentimentalische," 1795)
4. Fichte, Johann Gottlieb, "Einige Vorlesungen über die Bestimmung des Gelehrten" (1794) (Sel.: 4. Über die Bestimmung des Gelehrten) or "Die Bestimmung des Menschen" (1800) (Sel.: Vorrede; Drittes Buch: Glaube) or "Versuch einer neuen Darstellung der Wissenschaftslehre" (1797) or another important work by Fichte
5. Wilhelm von Humboldt, „Ideen zu einem Versuch, die Grenzen der Wirksamkeit des Staates zu bestimmen“ (1792), "Theorie der Bildung des Menschen" (fragment) (1793) (on google books, in *Werke I*, Berlin, 1903, pp. 282-287) or „Über die innere und äußere Organisation der höheren wissenschaftlichen Anstalten“ (posth., 1903)
6. Marx, Karl. *Manifest der kommunistischen Partei*. (1848)
http://www.mlwerke.de/me/me04/me04_459.htm
7. Nietzsche, Friedrich. *Zur Genealogie der Moral*. (1. Abhandlung) (1887), or another important work by Nietzsche (*Die Geburt der Tragödie*, 1872; *Also sprach Zarathustra*, 1883-85; *Jenseits von Gut und Böse*, 1886)
8. Simmel, Georg. "Die Großstädte und das Geistesleben." (1903)
<http://socio.ch/sim/verschiedenes/1903/grossstaedte.htm>
9. Weber, Max. *Protestantische Ethik I Das Problem*, 1. "Konfession und soziale Schichtung" and 2. "Der 'Geist' des Kapitalismus" (1904/05), or "Wissenschaft als Beruf," or another important work by Weber.
10. Freud, Sigmund. *Das Unbehagen in der Kultur*, or another of Freud's important writings (e.g. *Die Traumdeutung* (sel.), 1900; "Totem und Tabu," 1913; "Das Unheimliche," 1919)
11. Benjamin, Walter. "Das Kunstwerk im Zeitalter seiner technischen Reproduzierbarkeit" (1936); or another important work by Benjamin (e.g., *Der Begriff der Kunstkritik in der deutschen Romantik*, 1920; "Zur Kritik der Gewalt," 1921; "Die Aufgabe des Übersetzers," 1923; *Ursprung des deutschen Trauerspiels*, 1928; "Der Erzähler," 1936)
12. Horkheimer, Max and Adorno, Theodor. "Der Begriff der Aufklärung" and "Kulturindustrie." In *Dialektik der Aufklärung*. (1944/47)
13. Heidegger, Martin. "Der Ursprung des Kunstwerkes" or another important work (e.g., "Bauen, Wohnen, Denken," 1951; "Wozu Dichter?," 1946)
14. Jaspers, Karl. *Die Schuldfrage. Ein Beitrag zur deutschen Frage*. Zürich: Artemis, 1947.
15. Habermas, Jürgen. "Öffentlichkeit (ein Lexikonartikel)." *Fischer-Lexicon: Staat und Politik*. Frankfurt: Fischer, 1964. 220-26, or selections from *Strukturwandel der Öffentlichkeit* (1962)
16. Bovenschen, Silvia. "Schattenexistenz und Bilderreichtum: Zur Struktur kultureller Repräsentanzen des Weiblichen." *Die imaginierte Weiblichkeit*. Frankfurt: Suhrkamp, 1979. 17-61.
17. Luhmann, Niklas. *Liebe als Passion*. Frankfurt: Suhrkamp, 1982. (Vorwort, Kapitel 1, 2 und 12), or another important work or essay by Luhmann
18. Assmann, Aleida. "Von individuellen zu kollektiven Konstruktionen der Vergangenheit." *Der lange Schatten der Vergangenheit*. München: Beck, 2006, 21-61.

Suggested Further Reading:

1. Said, Edward. "Introduction," *Orientalism*. New York: Pantheon, 1978. 1-28.
2. Foucault, Michel. "What Is Enlightenment?" (Qu'est-que est les Lumières?). Paul Rabinow, ed. *The Foucault Reader*. New York: Pantheon, 1984. 32-50. http://w7.ens-lyon.fr/amrieu/IMG/pdf/Michel_Foucault_What_is_Enlightenment_1984_-_copie.pdf
3. Bourdieu, Pierre. "The Field of Cultural Production, or the Economic World Reversed." *The Field of Cultural Production. Essays on Art and Literature*. Ed. Randal Johnson. New York: Columbia UP, 1993. 29-74.
4. Hall, Stuart. "Cultural Studies and its Theoretical Legacies." *Cultural Studies*. Eds. Lawrence Grossberg, Cary Nelson and Paula Treichler. New York: Routledge, 1992. 277-294.
5. Assmann, Jan. *Das kulturelle Gedächtnis*. Munich: Beck, 1997. (Chapters 1 and 2)
6. Von Gervinus, Gerhardt. "Literaturwissenschaft und Kulturwissenschaften. Eine Erwiderung." *DVjs* 73 (1999): 94-121.

Suggested Readings for Reference and Resource:

1. Habermas, Jürgen. *Der philosophische Diskurs der Moderne: Zwölf Vorlesungen*. Frankfurt: Suhrkamp, 1985.
2. Hammermeister, Kai. *The German Aesthetic Tradition*. Cambridge: Cambridge UP, 2002.
3. Bowie, Andres. *Introduction to German Philosophy: From Kant to Habermas*. Cambridge: Polity, 2003.
4. Williamson, George S. *The Longing for Myth in Germany: Religion and Aesthetic Culture from Romanticism to Nietzsche*. Chicago: University of Chicago Press, 2004.
5. Pethes, Nicolas. *Kulturwissenschaftliche Gedächtnistheorien*. Hamburg: Junius, 2008.
6. Nünning, Ansgar (Ed.): *Metzler Lexikon Literatur- und Kulturtheorie*. Stuttgart: Metzler, 2002 (or latest edition).
7. Von Braun, Christina, Stephan, Inge: *Gender @ Wissen. Ein Handbuch der Gendertheorien*. Böhlau UTB, 2009 (2nd edition).
8. Bachmann-Medik, Doris. *Cultural Turns. Neuorientierung in den Kulturwissenschaften*. Reinbek: Rowohlt, 2009 (3rd edition or later).

Area 3

Film, Visual Culture, and Performing Arts

(For the purpose of a manageable MA assessment, the list will focus on film)

1. Wiene *Das Cabinet des Dr. Caligari*, or another important representative of early Weimar cinema [e.g. Murnau *Faust*; Grüne *Die Straße*; Wegener *Der Golem*; Lubitsch *Madam Dubarry*; Lang *Dr. Mabuse der Spieler*]
2. Murnau *Der letzte Mann*
3. Lang *Metropolis*
4. Ruttmann *Berlin – Die Sinfonie der Großstadt*
5. Pabst *Dreigroschenoper*
6. Sagan *Mädchen in Uniform*
7. Sternberg *Der blaue Engel* [or Lang *M*]
8. Dudow *Kuhle Wampe*
9. Riefenstahl *Triumph des Willens*
10. Staudte *Die Mörder sind unter uns* or another “rubble film” [e.g. Lamprecht *Irgendwo in Berlin*]
11. Kluge *Abschied von gestern*
12. Wolf *Ich war neunzehn* or another important pre-1970 Defa film [e.g. Klein *Berlin Ecke Schönhauser*; Wolf *Der geteilte Himmel*; Beyer *Spur der Steine*]
13. Herzog *Aguirre, der Zorn Gottes* or another pre-1985 Herzog film
14. Carow *Die Legende von Paul und Paula*
15. Fassbinder *Angst essen Seele auf* or another Fassbinder work
16. Brustellin et al *Deutschland im Herbst*
17. Schlöndorff *Die Blechtrommel*
18. Sanders-Brahms *Deutschland, bleiche Mutter*
19. Wenders *Der Himmel über Berlin* or one of his other important pre-1986 films
20. Tabori / Verhofen *Mutters Courage*
21. Veiel *Black Box BRD* or another documentary dealing with topics of twentieth-century German history [e.g. Bitomsky *der VW Komplex* or *Reichsautobahn*; Farocki *Leben BRD*; Fechner *Der Prozeß*]
22. Haneke *Die Klavierspielerin*
23. Akin *Gegen die Wand* or another film about the contemporary malaise at the millennial turn with high production values [e.g. Dresen *Halbe Treppe*; Schmid *Lichter*; Weingartner *Die fetten Jahre sind vorbei*]
24. Petzold *Yella* or another representative piece from the “Berlin School” [e.g. Petzold *Die innere Sicherheit*; Hochhäusler *Und Unter Dir die Stadt*; Köhler *Bungalow*; Grisebach *Sehnsucht*; Stever *Glückliche Fügung*]
25. Belz *Gerhard Richter Painting* or another documentary dealing with an important cultural figure or figures [e.g. Müller *Die Macht der Bilder*; Thomsen *Lieben ohne zu fordern*; Moeller *Harlan – Im Schatten von Jud Süß*]

Required Readings:

1. Corrigan, Timothy. *A Short Guide to Writing about Film*. 7th ed. NY: Longman, 2010
2. Hake, Sabine. *German National Cinema*. NY & London: Routledge, 2002); or, Rentschler, Eric. *The Use and Abuse of Cinema*. New York: Columbia UP, 2015.

Suggested:

1. Manovich, Lev. "The Practice of Everyday (Media) Life: From Mass Consumption to Mass Cultural Production?" *Critical Inquiry*. 35.2 (Winter 2009). 319-331
2. Mitchell, W.J.T. "Showing Seeing: A Critique of Visual Culture." *Journal of Visual Culture* 1.2 (2002). 165-81.

Area 4

Linguistics and Applied Linguistics

History of the German Language

Excerpts from: Stedje, Astrid. *Deutsche Sprache gestern und heute*. Paderborn: Fink, 2007; UTB. Chapters on “Das Deutsch des Hochmittelalters,” “Der Weg zur deutschen Standardsprache,” and “Deutsch von heute.”

Structure of German

1. Excerpts from one of the two, ca. 150 pp.
Busch, Albert und Oliver Stenschke. *Germanistische Linguistik: Eine Einführung*. Tübingen: Narr/Francke, 2008
 - a. Sprache und Linguistik: 4-16;
 - b. Traditionelle Syntaxanalyse: 116-133
 - c. Dependenz und Valenz: 135-148OR
Fagan, Sara. *German: A Linguistic Introduction*. Cambridge: UP, 2009
 - a. Morphology: 54-115;
 - b. Syntax: 115-129
 - c. Semantics: 149-180
2. Hall, Christopher. *Modern German Pronunciation. An Introduction for Speakers of English*. Manchester/New York: Manchester University Press, 2003.

Sociolinguistics

1. Excerpts from: Barbour, Stephen and Patrick Stevenson, *Variation in German: A Critical Approach to German Sociolinguistics*. Cambridge: UP, 1990.
 - a. “What is German and Who Speaks it” (10pp.)
 - b. “The German Tradition of Dialectology” (40pp.)
 - c. “Language and Society” (80pp.)
 - d. “Standard and Non-Standard German” (35pp.)
 - e. “Contact and Conflict” (40pp.)
2. Excerpts from Stevenson, Patrick. *The German Language and the Real World*. Oxford: Clarendon, 2005.
 - a. Coulmas, Florian, “Germanness: Language and Nation” (14 pp.)
 - b. Jäger, Siegfried, “Political Discourse: The Language of Right and Left in Germany” (26pp)
 - c. Hellinger, Marlis, “Language and Gender” (16 pp.)
 - d. Schlobinski, Peter, “Jugendsprachen: Speech Styles of Youth Subcultures” (24 pp.)

Second Language Acquisition

1. Loewen, Shawn. *Introduction to Instructed Second Language Acquisition*. New York, NY: Routledge, 2014. (210 pages).
2. Excerpts from: Brandl, Klaus. *Communicative Language Teaching in Action: Putting Principles to Work*. Prentice Hall, 2007.
 - a. Chapter 1: Principles of communicative language teaching and task-based instruction (1-39)
 - b. Chapter 3: Introducing vocabulary (39-75)
 - c. Chapter 4: Grammar and language learning (105-143)
 - d. Chapter 7: Developing listening skills (223-277)
 - e. Chapter 8: Developing Oral communication skills (277-322)

- f. Chapter 9: Developing Reading skills (322-368)
3. Excerpts from: Lightbown, P and N. Spada. *How Languages are Learned*. Oxford Handbooks for Language Teachers, 2006.
 - a. Chapter 3: Factors affecting second language learning (49-68)
 - b. Chapter 4: Learner Language (71-87)
 - c. Chapter 5: Observing second language learning (91-115)
4. Excerpts from Ortega, Lourdes. *Understanding Second Language Acquisition*. Hodder Education, 2009.
 - a. Chapter 3: Crosslinguistic influences (31-54)
 - b. Chapter 4: The linguistic environment (55-80)
 - c. Chapter 5: Cognition (82-108)
 - d. Chapter 6: Development of learner language (110-143)
 - e. Chapter 9: Affect and other individual differences (192-214)
 - f. Chapter 10: Social dimensions of L2 learning (216-253)
5. Excerpts from: Young, Richard. *Discursive Practice in Language Learning and Teaching*. Wiley-Blackwell, 2009.
 - a. Chapter 1: What is discursive practice? (108)
 - b. Chapter 2: Foundations for the study of practice (9-47)
 - c. Chapter 5: Language learning and discursive practice (135-181)
 - d. Chapter 6: Contexts of Teaching and Testing (183-226)

Suggested Readings:

1. Herder, Johann Gottfried, "Abhandlung über den Ursprung der Sprache" (selections)
2. Humboldt, Wilhelm von, "Über die Verschiedenheit des menschl. Sprachbaus" (selections)
3. Kleist, Heinrich von, "Über die allmähliche Verfertigung der Gedanken beim Reden"
4. Luther, Martin, "Sendbrief vom Dolmetschen"
5. Paul, Hermann. *Prinzipien der Sprachgeschichte*. Tübingen: Niemeyer, 1920; Einleitung/Author's introduction, sections 1-10.
6. Trier, Jost, *Aufsätze und Vorträge zur Wortfeldtheorie*, "Über Wort- und Begriffsfelder," pp. 41-65.
7. Wittgenstein, Ludwig, "Philosophische Untersuchungen" (selections on language games)